

**GREATER KINGSTON SENIOR SOCCER ASSOCIATION
OUTDOOR SOCCER
RULES AND REGULATIONS**

**REVISED
APRIL 2004**

RULE 1 MEMBERSHIP

- A) For active membership to remain in good standing, each active member, which shall be a team, shall
1. Comply with the Constitution of the GKSSA and the published rules (constitution, policies and procedures) of the OSA.
 2. Remit all outstanding monies to the GKSSA when due.
 3. Notify the GKSSA of the current team representative seven (7) days prior to the annual general meeting.
 4. The bondholder shall be delegated by the team executive and will be listed on the team application form. Notice of any change of bondholder shall be submitted to the GKSSA executive in writing for approval.
 5. Bonds may lay dormant for one year, after which they must be redeemed. The GKSSA must be informed in writing of the bondholder's intentions two months prior to the beginning of the outdoor season.

RULE 2 PLAYER REGISTRATION

- A) The GKSSA shall administer player registration, transfer and movement in conjunction with the published rules of the OSA.
- B) No team shall have less than eleven (11) or more than twenty-four (24) registered players at one time.
- C) No player shall have more than two (2) transfers during the current season.
- D) There shall be no transfers of players after July 1st of the current season.
- E) A player shall be eligible, after one (1) day following the registration of a transfer to play games for the team to which his transfer has been granted. The player will pay a fee of Twenty-five Dollars (\$25.00) for the transfer and the transfer notice must be in writing.
- F) A player must be 16 years of age or older as of May 1st of the current season to be eligible to play during the season.
- G) Players can only be currently registered to play for one (1) competitive and two (2) recreational (one being Old-Timer) teams in OSA approved leagues for the outdoor season. A player shall only play for one team within the GKSSA league structure.
- H) No recreational team shall have more than six (6) players registered in a competitive league.
- I) Teams may not register any player currently under suspension from another league.
- J) If a player plays while still under suspension or not registered with the GKSSA, the team will forfeit any points earned, in games played by the suspended player. The suspension must still be served and the player and team will be required to attend a disciplinary hearing conducted by the GKSSA's disciplinary

committee. The opposing team will be designated a winner by a 3 to 0 score and receive three (3) points. It is the team's responsibility to enforce suspensions for yellow and red cards as per GKSSA guidelines. If the team is found guilty of playing a suspended or unregistered player by the GKSSA disciplinary committee that team shall be fined \$100 payable to the GKSSA prior to the team's next scheduled game. Failure to pay the fine prior to the next scheduled game will result in the GKSSA canceling that game and any subsequent games until payment is made in full.

- K) The registration deadline shall be four (4) weeks prior to the end of the regular season.
- L) The release date deadline will be the same as the transfer date deadline (July 1st). Any player released after the deadline must give his former team permission in writing to sign another player before the four-week registration deadline. The league must ratify this.
- M) A player must have played a minimum of four (4) league games to be eligible to play in the playoffs.
- N) Any player who was last registered in another country requires an international transfer before being able to register.
- O) Any player who was last registered as a non-amateur or professional player requires a re-instatement to amateur status from the OSA and/or the CSA, prior to registering.
- P) Any player under suspension may not register
- Q) It is the team's responsibility to ensure that each of its players complies with (N), (O) and (P) above.

RULE 3 ADDITIONAL FEES

- A) Any fees payable to the OSA may be subject to an additional administrative charge as determined by the GKSSA Board of Directors.

RULE 4 THE NATHALIE CAVE MEMORIAL TROPHY, PRESIDENT'S CUP AND ALFORD CUP COMPETITIONS

- A) The GKSSA shall annually hold a cup competition called the Nathalie Cave Memorial Trophy (C Division), Alford Cup (B Division) and President's Cup (A Division)
- B) The Competition shall be based on a random draw to be held prior to the start of the season and in the presence of at least one (1) board member from each division.
- C) No transferred player shall be deemed registered for the competition unless he has been properly transferred in accordance with the published rules of the GKSSA, not less than one (1) day before participation in cup competition (see Rule 2 (E) for details).
- D) Regulation time of these competitions will be determined by the GKSSA executive upon completion of the schedule.
- E) All games in these competitions shall conclude with a winner.
- F) If, in cup competition, there is a draw after the stipulated normal time (to be determined upon completion of schedule by the GKSSA executive (see Rule D), the tie breaking procedure will be determined by the GKSSA executive and submitted to each team representative not less than 7 days prior to the Cup Competition.

RULE 5 PLAY-OFF GAMES

- A) The GKSSA may make a provision to hold an annual play-off competition with the games being arranged accordingly to the position in the league standings that each team has achieved. This may vary from year to year.

- B) The play-off format each year shall be determined by the GKSSA Board of Directors in consultation with team representatives prior to the start of the season.
- C) A Play-off competition shall be viewed as a form of cup competition and all rules outlined in Rule 4 shall apply to this competition. Rules 4 (A) and 4 (B) shall not apply to play-off games.

RULE 6 GENERAL RULES

- A) The laws of the game shall be those adopted by the CSA through its association with FIFA.
- B) Each team shall register its playing colors and home grounds when applying for membership each year. New teams are not permitted to register its playing colors that is similar to any existing team unless they are registering an alternate color as well
- C) Each team and its officials are responsible for the conduct of their players and are required to take any precautions necessary to prevent their players and team officials from threatening or assaulting game officials before, during or at the conclusion of a game. Teams will be responsible for all fines and administration fees levied by GKSSA, SOSA, OSA or CSA.
- D) All games shall be played as scheduled and every effort must be made to do so.
- E) No scheduled game shall be postponed by either of the two (2) teams scheduled to play unless the GKSSA executive furnish written permission. Application for postponement must be made in writing to the GKSSA executive seven (7) days prior to the game. The team requesting a change in the date, time of a game shall obtain agreement in writing, facsimile or e-mail, if applicable, from their opponent and this agreement shall be forwarded with the application for postponement. The re-scheduled game must be played within twenty-one (21) days of the original date and the proposed new date must be agreed upon by both teams and shall be submitted with the application for postponement to the GKSSA.
- F) All teams must appear on the field in their registered team colours.
- G) Where the uniform colours of competing teams are similar, the away team shall use uniforms (i.e. shirts) of an alternative colour.
- H) Goalkeepers must wear colours, which, in the opinion of the referee, plainly distinguish them from the other players and from the game officials.
- I) Each team shall be responsible for providing a net and two (2) corner flags prior to the start of the game. The home team shall also provide a properly inflated game ball subject to approval by the referee.
- J) Fifteen (15) minutes grace time shall be allowed from the scheduled kick-off time of the game to permit both teams to field the minimum number of seven (7) players. The game shall commence when both teams have the mandatory minimum number.
- K) A game shall be declared forfeit if a team cannot field the mandatory minimum number of players after the grace period and the game shall be awarded by a 3 to 0 score to the opponent. The offending team will face disciplinary action and will forfeit their bond see Rule 11 (f).
- L) If both teams cannot field the mandatory minimum number of players, the game shall be declared a double default and neither team shall receive any points. Both teams will forfeit their bonds and face disciplinary action.
- M) In all league games, three (3) points shall be awarded for a win, one (1) point for a tie and zero (0) for a loss. Division champions shall be determined by the following formula:
 - i. The team with the highest number of accumulated points;
 - ii. Head to head competition;
 - iii. Goal differential (plus/minus);
 - iv. Team with greater number of goals (plus);

- v. If a tie still exists, teams will play a game.
- N) Should any team drop out or be suspended from the League before the completion of the season, all of their games played will be declared null and void and removed from the League standing. The membership of the team may be terminated by the GKSSA executive.
 - O) Referees shall be paid by the GKSSA. Referees and Referees Assistants appointed to games under the jurisdiction of the GKSSA shall be selected from the Official List of Referees published by the OSA.
 - P) Should any game not be completed (abandoned by the referee) for an occurrence of any type of misconduct, such as spectator problems, fights, assaults or a team leaving the field of play without the permission of the referee, the team shall be fined in accordance with the OSA Published rules. The disposition of the result of the game shall be decided by the GKSSA Executive Committee.
 - Q) Substitute players and team officials only, shall be confined to the bench area. If there are no benches, the area shall be situated twenty (20) yards on each side of the halfway line of the playing field.
 - R) Where possible, opposing teams shall have their bench areas on the same side of the field.
 - S) Only team officials and players shall be permitted in the bench area, or team area, if benches are not available.
 - T) Team officials (manager, coach, trainer) listed on team sheets are subject to the same disciplinary action as players.
 - U) Team officials are required to conduct themselves in an appropriate fashion so as not to bring the game into disrepute.
 - V) Any team official or player reported for assaulting a game official shall be automatically suspended until a hearing is held by the OSA.
 - W) Each team must complete the game sheet for each game. The team sheet must contain the full name and number of each player eligible to take part in the game. Only the players whose names appear on the team sheet may take part in the game. The completed team sheet shall be forwarded to the referee prior to the start of the game. All players must be accounted for in every game. If a player is suspended, this must be marked as such on the game sheet. Failure to mark a suspended player as “suspended player” will deem that that player played as a suspended player. At the end of the game each team’s representative or a team official must sign the sheet, acknowledging the score and any cautions given to their players.
 - X) Should a game be abandoned by the referee for any reason prior to its minimum completion time, the GKSSA executive has the right to determine whether the game shall be replayed and under what conditions.
 - Y) A league game, to be considered official, shall consist of a minimum of seventy (70) minutes of playing time and consist of two (2) equal halves if weather conditions permit.
 - Z) All GKSSA trophies presented annually shall remain the property of the GKSSA unless the team representative is notified otherwise. These trophies shall be returned to the GKSSA executive before July 15th of each year and must be in the same condition as received. The GKSSA shall repair damaged trophies at the expense of the team responsible for the damage. The expenses must be paid prior to August 1st of that year. Failure to do so will result in the GKSSA taking the repair costs from the bond.
 - AA) All teams shall have their players wear uniquely Arabic numbered shirts.
 - BB) All numbers worn by players on their shirts shall be clearly visible and distinguishable.
 - CC) If a referee fails to appear, the game will be re-scheduled and a disciplinary report will be submitted to the districts disciplinary chair by the GKSSA.
 - DD) Both teams must report results for each game by midnight of the game date. If a game is cancelled for a reason such as inclement weather or damaged fields, both teams must report the cancellation to the GKSSA executive.

- EE) Each team must have their player registration forms (player books being the standard player's picture and signature approved by the GKSSA registrar) at every game, subject to the following:
- i. One representative from each team shall inspect the player registration forms of the players on the opposing team. It shall be the responsibility of the Team representative to notify the referee of any discrepancy prior to the game. The referee shall record such discrepancies in his/her report.
 - ii. In extenuating circumstances where the player registration forms are not present at the start of the game, the player registration forms shall be checked at any time prior to the beginning of the second half. In such cases, it shall be the responsibility of the opposing team representative to notify the referee of any discrepancy immediately after the player registration forms have been checked, and the referee shall record such discrepancy in his/her report.
 - iii. A player whose name is included on the team sheet, but is not present at the time when the player registration forms are checked by the opposing team representative, shall not play in the game until after his player registration form has been checked by the opposing team representative in his presence. In such cases, it shall be the responsibility of the opposing team representative to notify the referee of any discrepancy immediately after the player registration forms have been checked, and the referee shall record such discrepancy in his/her report.
 - iv. When a team representative has reported a player eligibility discrepancy to the referee, the referee shall have the player write his date of birth and signature on the reverse side of the game sheet.
- FF) All new team applications must be in writing to the GKSSA executive and accompanied by a new team fee of Two Hundred Dollars (\$200.00) and a One Hundred Dollar (\$100.00) bond.
- GG) Any new team will be delegated into either the "B" or "C" division at the discretion of the GKSSA.
- HH) In the event that a team is relegated/promoted from or to another division based upon their final standings in the previous season, a minimum of seven (7) players from a relegated/promoted team MUST move with that relegated/promoted team. If the above number of seven (7) players cannot be met for whatever reason, the GKSSA will have the authority to look at such situation at a case-to-case basis.
- II) The GKSSA executive will have the authority to designate all team movement between A, B and C divisions.
- JJ) A new team cannot be formed by signing seven (7) players from an already existing or previously registered team in the GKSSA. This will prevent teams from disbanding and re-registering in the same division, thereby eliminating their possible relegation to another division.

RULE 7 PROTESTS

- A) All protests (except for protests made as a result of playing suspended players (see rule 7 (L)) shall be lodged and submitted in writing to the Secretary of the GKSSA not more than two (2) business days following the game concerned. Saturdays, Sundays and Statutory Holidays excluded.
- B) All protests shall be submitted in writing by registered mail, or recognized courier service.
- C) A copy of the letter or protest shall be sent by registered mail or courier service to the appropriate individual or organization against which the protest is directed.
- D) This copy should be acknowledged by the person receiving it. Proof of delivery should accompany the original protest.
- E) Every protest involving an individual shall be made by the individual who shall submit a protest fee of Twenty-five Dollars (\$25.00) by cheque or money order to be made out to the GKSSA.

- F) Every protest involving a team shall be made by a member of the team's executive and shall be accompanied by a protest fee of Seventy-five Dollars (\$75.00) by cheque or money order to be made out to the GKSSA.
- G) Any protest, which is not submitted in compliance with all of the above regulations, shall be ruled out of order and shall not be heard.
- H) The protest shall be heard within three (3) weeks of its receipt by the weeks that have elapsed since receipt of the protest.
- I) In the event the protest is upheld, the protest fee shall be refunded.
- J) In the event the protest is denied, the protest fee shall be forfeited.
- K) If either party to the protest submitted to the GKSSA is not satisfied with the decision, it may appeal to the OSA.
- L) Protests made as a result of playing suspended players can be brought to the attention of the GKSSA Executive at any time during the season

RULE 8 DISCIPLINE

- A) The GKSSA shall operate its own discipline committee
- B) GKSSA discipline matters shall be conducted in accordance with the Discipline by Review (DBR) procedures set out in the OSA discipline Policies and Procedures. A copy of which shall be forwarded to each team representative .A DBR can not be appealed.
- C) The GKSSA executive shall appoint two individuals to review the reports and base their judgment upon the report. See Rule 9 (D) & (E).
- D) The GKSSA executive will appoint a disciplinary chairperson for appeals and discipline on major offences.
- E) All referee assaults shall be forwarded to the district's Disciplinary chair.
- F) All players who receive red cards shall incur an automatic one (1) game suspension. The suspension will start immediately after the game in which he received the red card.
- G) Additional games may be issued after the discipline by review committee has had their opportunity to review the game report. The Committee chair will email the team's two (2) representatives the length of discipline for their player.
- H) A player who has served the automatic one game suspension for receiving a dismissal shall be allowed to continue to play until the discipline by review is completed and the player's team representative have been contacted.
- I) The discipline by review shall follow the published OSA guidelines. While reviewing the penalty, if the DBR Committee feels a more severe penalty is warranted, a hearing will be scheduled and the player will be required to attend.
- J) Any players or team officials who are presently suspended shall not be allowed to be on the players' bench or area. OSA discipline guidelines will apply.
- K) All suspensions shall be for a stated number of games.
- L) All discipline procedures and hearings for players and team officials shall be conducted in accordance with the current published OSA guidelines.
- M) Suspensions of team officials shall be carried out in accordance with the current published OSA guidelines.
- N) Yellow cards are accumulated throughout the season separately for a regular league game, a league cup game or a playoff game.

- O) A player dismissed for a second cautionable offence in a game does not have an accumulation of yellow cards from that game and will automatically sit out the next game whether this be a league, playoff or cup game.
- P) In any event, a player receiving a red card will automatically be suspended for the next game regardless of whether the game is a regular league game, a cup game or a playoff game.
- Q) Any offence not covered by the OSA Discipline Policies, including offences by team officials, will be dealt with as Discipline by Hearing (DBH).
- R) In discipline cases, when a team disputes the identification of an ejected player, the onus is on the team to prove the correct identity of the player
- S) Suspensions shall be served within the same competitive level in which the misconduct occurred..

RULE 9 LEAGUE DISCIPLINE COMMITTEE

- A) The GKSSA discipline committee shall be responsible for all matters of discipline of players, teams or team representatives under the jurisdiction of the GKSSA.
- B) All protests will be dealt with by the GKSSA discipline chair.
- C) Each team at the start of the season shall appoint one (1) player from their team to serve on the discipline committee, if necessary.
- D) The discipline committee shall not have a member from the division in which the discipline matter pertains to.
- E) The discipline committee shall be comprised of a discipline chairperson as well as two members from the opposite division that the discipline matter pertains to. This will avoid conflict of interest within the division.

RULE 10 FEES AND FINES: GENERAL

- A) A fine set out in the schedule of fees and fines shall be levied against teams for infractions agreed upon by the team representatives prior to each playing season. All fines are to be paid to the GKSSA according to Rule 11 (J) as set out below.

RULE 11 SCHEDULE OF FEES AND FINES

- A) Failure to furnish corner flags of a minimum height of five (5) feet, Fifteen Dollars (\$15.00) for each instance.
- B) Failure to furnish nets, Fifteen Dollars (\$15.00) for each instance.
- C) Failure to return GKSSA trophies by July 15th, Fifty Dollars (\$50.00). See General Rules 6 (Z).
- D) A twenty-five Dollar (\$25.00) fine shall be levied, for each instance, against a team who fails to report game results by midnight of game date, according to Rule 6(DD)
- E) If a team representative cannot attend an annual general meeting or membership meeting, a written proxy may be submitted prior to the beginning of said meeting. Failure to do so will require the team to pay a fine of Fifty Dollars (\$50.00), according to Article 10.5 of the GKSSA Constitution.
- F) Forfeiture of any scheduled game, without seven (7) days notice in writing to the GKSSA scheduler will require the team to pay a fine of One Hundred Dollars (\$100.00).

- G) Excessive profanity and taunting by players directed toward any officials, managers, coaches, players will result in a Twenty Dollar (\$20.00) fine for each occurrence as per the written report by the game officials.
- H) For teams that have their own fields and are responsible for their own lines, should a game be abandoned by the official(s) due to lack of lines or no lines at all, the team responsible for the field shall pay for the official(s) fees for that game.
- I) If the team is found guilty of playing a suspended or unregistered player by the GKSSA disciplinary committee that team shall be fined \$100 as per rule 2 (J).
- J) All fines are due within forty-eight (48) hours of the time levied, or they will be deducted from the team's performance bond, the bond must be reimbursed within forty-eight (48) hours prior to the team's next game. Failure to do so will result in a 3 to 0 loss of that game and suspension from league and cup play in the GKSSA.

RULE 12 APPEALS

- A) The decision of the GKSSA Discipline Panel on any protest or complaint may be appealed in writing to the district (SOSA). The disciplinary Chair will discuss the proper procedures at the hearing.
- B) A player or his team representative **can not** appeal a decision made by the DBR as per OSA guidelines. However a player may appeal the decision rendered by the official on the field not more than 48 hours after the said game has been completed.
- C) All appeals shall be lodged and submitted in writing via email to the disciplinary chair of the GKSSA.
- D) Every appeal must be accompanied by an appeal fee of twenty-five Dollars(\$25.00) made payable to the GKSSA and submitted to the disciplinary chair not more than twenty-four hours(24) after the appeal has been sent.
- E) Any appeal, which is not submitted in compliance with all of the above regulations, shall be ruled out of order and shall not be heard.
- F) The Appeal shall be heard within two (2) weeks of its receipt by the weeks that have elapsed since receipt of the protest.
- G) In the event the appeal is upheld, the appeal fee shall be refunded.
- H) In the event the appeal is denied, the appeal fee shall be forfeited.
- I) If either party to the appeal submitted to the GKSSA is not satisfied with the decision, it may appeal to the OSA.

RULE 13 TEAM REPRESENTATIVES

- A) Each team shall forward to the secretary of the GKSSA two (2) contact names and their email addresses.
- B) Only the two team contacts shall be emailed on the happenings of the GKSSA
- C) Team contacts shall be the only individuals forwarded decisions regarding suspensions, protests, decisions on appeals, date, time and location of hearings.

RULE 14 CONDUCT

- A) No team shall be allowed to drink alcoholic beverages (including beer) at or near the soccer fields. These facilities are public or private facilities made available for the use of the league with the understanding that the privilege of their use will be respected. Any team (or their supporters) that is

proven to be breaking this rule will be fined a minimum of One Hundred Dollars (\$100.00) for each occurrence.

RULE 15 OTHER REGULATIONS

- A) The GKSSA Executive Committee may add to these Rules and Regulations such rules as are required to ensure that all members are treated fairly and consistently, and to uphold the standards of the League.

RULE 16 DISCIPLINE AND HEARING DATES, TIMES AND PLACE

- A) For the outdoor season of 2004 the following dates have been set up for any Discipline and/or Protests to be heard. As this is your form of notice of such events, no further notification shall be necessary or made.

All times are at 6:30pm and are going to be at the Jim Beattie clubhouse off of Henderson Blvd.

Mon June 7th
Wed June 23rd
Mon July 5th
Wed July 29th
Wed Aug 4th
Mon Aug 16th
Wed Sept 1st